

Good morning/ afternoon Green Class,

I hope you are still enjoying our English project.

Today I would like you to write to a relative (a member of your family) of your choice. This could be a family member you are already in contact with or you may like to write to a relative who you have just discovered.

As this is a member of your family (you know them), your letter can be informal.

In your letter you must include:

- Address
- Date (today's date)
- What you have found out about your family over the last couple of days. Remember, you do not need to include everything (as you may have found out A LOT!) Therefore, pick 2-3 things which you found most interesting or that surprised you. These will be your three PEE paragraphs.

Complete the planning sheet below and then write your letter. This can be Word processed or hand-written.

*Address*

**Number of house/ flat and name of road:**

**Town:**

**County:**

**Postcode:**

**Date:**

*Dear \_\_\_\_\_,*

*I am writing to tell you...*

*This is what I have found out:*

*What I found most interesting was... because...*

*I was surprised that... because...*

*Did you know about anything I have written in my letter? Are you able to tell me more about...*

*I hope you are keeping safe and well.*

*Best wishes*

*(Your name)*